1. Previous Call Participants
   - Marwan Abboud
   - Gerald Bolden
   - Gupta Borra
   - Matt D’Angelo
   - Brad Dennard
   - Dowell Hoskins Squier
   - Ed Turbyfill
   - Mark Washing
   - Moe Zarean

2. Theme
   a. What is this year’s theme?

3. Hotel Arrangements
   a. HelmsBriscoe – Site selection company
      - No cost to ITS TN – HB is paid a placement fee from the hotel
      - www.helmsbriscoe.com

4. Registration
   a. Form – online only
   b. Payment – online with credit card only
   c. Pricing – hold discussion until we get prices on hotel, etc.

5. Publicity
   a. Academics (UTC)
   b. Local Agencies – Marwan to contact MPO, City of Chattanooga
   c. TDOT – Gupta to contact Region 2 personnel
   d. Other ITS sections

6. Plenary/Special Speakers
   a. Candidates:

7. Technical Program
   a. Volunteers – Moe Zarean, Marwan Abboud, Bill Knee
   b. Tracks
   c. Guidelines
   d. Call for Papers
   Matt D’Angelo

8. Technical Tours
   a. TDOT Region 2 TMC
9. Sponsorships
   a. Meeting Sponsor Levels
      - Diamond
      - Ruby
      - Sapphire
   b. Annual Sponsors (separate from meeting sponsors)
      - Platinum
      - Gold
      - Silver

10. Vendors/Exhibitors

11. Golf Event

12. Website

13. Training

14. Other Items
   a. Volunteers
   b. Scholarship auction
   c. Social event

15. Planning Committee Schedule
   a. Next conference call – Thursday, June 3, 10:00 AM Central