ITS TN 2020 Annual Meeting – Call for Presentations  
“ITS: A Corridor for Innovating Transportation”

From April 22 – 24, 2020, the Intelligent Transportation Society of Tennessee (ITSTN) will come together for our annual meeting. The conference will be held at the Hilton Memphis in Memphis Tennessee, on the east side of the city.

The 3-day event will be filled with many opportunities for participants to learn and share their knowledge about all things ITS, as well as network with fellow conference attendees. A series of presentations will be offered featuring informative presentations and challenging discussions. Industry experts will share best practices, lessons learned and new strategies to ensure further success of ITS and TSM&O, specifically to corridor technology projects. In addition, fellowship and professional tours will be available to provide participants with the knowledge and tools necessary to effectively plan and deploy ITS technologies in their own jurisdictions.

CALL FOR PRESENTERS

The ITS TN Event Committee is happy to announce the official Call for Presentations for this meeting! You are invited to submit your innovative experiences, operational improvements, and creative projects for inclusion in the technical program. For information on submission, please see details below:

PRESENTATION OUTLINE SUBMISSION DEADLINE: March 9, 2020

Presentation outlines, or abstracts, are now being accepted. Presentation outlines must be original and up-to-date, and unique to this conference. Presentations outlining projects or technology from many years’ past will not be permitted. The selection committee will only review and select the original content presentations for inclusion into the program. The presentations should be engaging to the audience with a highly graphical format, including pictures, video, charts and graphs. They should report on recent significant and substantial achievements and results, reflecting the theme, “ITS: A Corridor for Innovative Transportation”.

The one-page presentation outline, or one-page abstract, shall be submitted by March 1, 2019. You will not be required to submit a full multi-page technical or scientific paper. Instead, it is asked that abstract submissions include a synopsis of the presentation content, including short project or technology details. The presentation abstract will serve as the primary way to evaluate and select the presenters.

The presentations will be limited to 20-25 minutes, though this range may vary +/- 5 minutes based on presentations received and session topics. The idea here is quality not quantity.

HOW TO SUBMIT A PRESENTATION OUTLINE

• You can submit a one-page presentation outline to our email, info@itstn.org
• Presentation outlines must be submitted by March 9, 2020.
• Presentations will be subjected to a peer review process and presenters will be notified by March 16, 2020.
• All accepted and invited presentation authors are required to register and pay accordingly for the meeting. If special assistance is required, please include that in your submission email.
FORMATTING INSTRUCTIONS FOR ITS TN ANNUAL MEETING PRESENTATION OUTLINES

Presentation Title
Author 1: Position, Organization, Mailing address, TEL, E-mail
Author 2: Position, Organization, Mailing address, TEL, E-mail (if necessary)

FILE FORMAT
Papers must be submitted in:
- MS-Word 2007 or higher, or
- Adobe Acrobat 7.0 or higher

GENERAL SET-UP
- Paper size: A4
- Font: Times New Roman, 12 pt. You may use bold, italic, or underline as appropriate
- Spacing:
  - Single-space all text material
  - One blank line between paragraphs
  - One blank line before and after all headings.
- Margins: 2.5 cm (top, bottom, left and right).

LENGTH
Presentation outlines must be one page or less. A short speaker biography shall also be included in the presentation abstract, and shall not be longer than one additional page (maximum of two pages per outline submission).

PRESENTATION OUTLINE STRUCTURE
The outline is recommended to be presented as follows:
- Start the title of the presentation on top, in bold
- Show author information for each author under title
- Continue with a one page summary of the presentation, as outlined above
- You can include graphical content as necessary, but it will be included in the one page limit
- You can give acknowledgements and references if necessary, or you can call out in presentation

QUESTIONS
Questions about the program or the online submission process should be directed to our email, info@itstn.org.